

## **Reports for Parish Council Meeting to be held on Wednesday 21<sup>st</sup> March 2023**

### **Graham Zacharias**

#### **IGas**

JH to contact Andrew Griffith for follow-up on the unreported gas emissions highlighted by a MOP at the last meeting.

#### **Potholes**

Awaiting action on 3 major potholes on Town Lane previously reported to WSCC. Large pothole just past Cucumber Farm now dealt with. The aftermath of the recent flooding is still being felt in the form of general road degradation, especially on Charlton Road. The link for the new reporting system for potholes is attached below.

#### **CHS**

Dealt with in other reports.

#### **Finance**

Nothing of substance to report.

**The Sun** newspaper is trying to stir up (imaginary) local resentment to the Repair Shop and their personnel. Further updates next week, as appropriate.

#### **[Report a problem with a road or pavement](https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/)**

Full URL as follows: <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/>

### **Rebecca Trowell**

#### **Playground**

We have now gained agreement from CDC to transfer funds to the new phase 2 of the playground project. We are now in a position to purchase the bounce area as agreed in the last meeting and the zip wire. We would like to go ahead and order these because we now have full funds available. In addition, we have gained a quote from Keith Goucher to trim the area around the play equipment and the picnic area this will be an extra £300 per year. We are proposing that we do this for the first 12 months and see how the area fairs. Once phase 2 is complete we move to designing and fundraising for phase 3.

#### **Accessibility project**

We have resubmitted the funding proposal to SDNP CIL funding and we await the outcome. Planning / Highways have confirmed that we don't require planning and we have an on-sight meeting in April to finalise some of the details. We have £500 outstanding from the Martyrs which has been left over from the playground that we would like to move over to assist in the completion of the parking project.

#### **Coronation Party**

I have set up a working party with the village hall to make the arrangements for the coronation party which will be held on 7<sup>th</sup> May outside the village hall. There will be a free BBQ, children's games and afternoon tea with some music. Leaflets are being created with posters and information regarding the road closures. These will be distributed around the villages and in the March addition of the valley diary. We have had a donation from a villager and the village hall, we are also looking into a grant application.

### **Tony Marshall**

#### **Charlton Road flooding**

We have a meeting with representatives from Goodwood fixed for Monday 13th March, so will hopefully be in a position to report back at Wednesday's meeting.

**Traffic**

We had a very constructive meeting with the Implementation Team Manager and the Project Manager assigned to the job, spending over an hour studying the various locations on the A286 through Singleton and discussing possible solutions. They confirmed that there will indeed be a scheme implemented, with the aim of improving road safety within the village; it's just a case now of aligning aspirations with constraints...

One very encouraging note was that the prospect of getting a 20mph limit on the stretch of A286 between Cobblers Corner and the cricket pitch was openly discussed and not ruled out. It's too early to say that it's going to happen, but we're optimistic.

**Parish Priorities Statement**

SDNP have asked us (along with all the other parishes in the park) to prepare a Parish Priorities Statement, as our input to the review of the SDNP Local Plan. I'm happy to provide input to this process, but I have a busy summer ahead with, among other things, the CHS needing to be ready for procurement by September – so we need someone to coordinate this response. They envisage that we will involve the community using one or more of the following methods:

- Community events
- Newsletters
- Questionnaires
- Existing evidence / consultation results (Neighbourhood Plan, Parish Plan, Village Design Statement)
- Drop in Sessions

These are the questions they'd like us to answer by 20 October at the latest:

**Consultation**

What percentage of the community have engaged in the preparation of the PPS? You should also include details of how you have engaged with underrepresented or hard to reach groups such as Young People

**Development and management of land**

What type and level of development would you like to see in the parish?	<i>For example, homes, employment and community facilities</i> <i>Max 100 words</i>
Are there any areas of the Parish you would like to see developed?	<i>Please provide a map showing the area(s)</i>
Are there any specific areas you want protected for other uses?	<i>Please provide a map showing the area(s) and reasons why they should not be developed</i>

**Homes**

What type of homes would you like to see in your local community?	<i>For example affordable homes, self-build, specialized care, elderly care</i> <i>Max 100 words</i>
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What size of home is needed locally?	<i>For example 2,3, 4 bed homes Max 50 words</i>
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Any other requirements?	<i>For example energy performance, renewable technology Max 100 words</i>
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### Design

Are there any areas of local character which are particularly important to the local community?	<i>Please provide the location as well as what is important about the character Max 100 words</i>
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Particular features of buildings of local character	<i>For example. building materials, boundary treatments, relevant points from Parish or Village Design Statements Max 100 words</i>
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### The natural environment

Opportunities to make nature bigger, better and more joined up	<i>For example connecting two areas of woodland or heathland or the restoration of a local pond Max 100 words</i>
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### Jobs

Information about business you would like to protect and business opportunities that should be provided	<i>Name important businesses and business areas, amount of home working and opportunities for new businesses Max 100 words</i>
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### Public spaces

Public Open Space, Public realm, Pocket Parks	<i>Name the important greenspaces in your local area, identify any opportunities for nature recovery Max 100 words</i>
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### Infrastructure

Active travel priorities, roads / parking, community buildings needs, waste / water infrastructure, broadband, renewable energy	<i>What local infrastructure does the local community need, where are there shortfalls or a lack of local provision? Max 100 words</i>
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### **Pete Williams**

#### **Goodwood Aerodrome Meeting**

Following a meeting of the Goodwood Aerodrome Consultative Committee, there was little that affects our Parish directly Dates of major Goodwood Events have been confirmed and are now in the

public domain: Members Meeting - 15-16 April Festival Of Speed - 13-16 July Qatar Goodwood Festival - 1-5 August Revival - 8-10 September Usual signage will be installed by the Estate's sub contractor, along with rush hour Traffic Lights There has been a UAV (Drone) Trial in operation over the past few months and this continues until August this year. They are trialling transponders (locating equipment) using the drone as it's safer and less intrusive to fly this at lower heights than regular aircraft. Flights are normally early in the morning are around the Goodwood Aerodrome wider area, not over our Parish.

#### **Emergency contact list**

This has been updated. Would councillors please check their telephone number on it is correct.

#### **Emergency Flood Action Plan**

This has also been updated and a draft sent to councillors for comment before wider circulation.

#### **Robert Mayne**

##### **Disconnection of the Singleton Telephone Kiosk from the electricity supply**

The electricity has now been disconnected.

##### **Roads, Pavements, Potholes in Charlton**

In December, West Sussex County Council launched a new process for online reporting of problems with roads and pavements. This system is described as 'mobile friendly'. There are separate classifications for: Flooding; Road and cycle path faults (including potholes); Pavement and verges; Trees, Hedges, weeds and grass; and Obstructions on the road, pavement or cycle path. This can be accessed through the West Sussex County Council website under 'Roads and Travel' through the link 'Report a Problem With a Road or Pavement'.

It is intended that this new system will replace the 'Love West Sussex' App, although they will run in parallel until April 2023.

Repairs are periodically undertaken by West Sussex County Council Highways Department.

*Potholes are a major issue currently, following the frosts and floods earlier in the year. Please report damage to roads and pavements when you see it.*

#### **Barry Shrimpton – Nothing to report**

#### **Mat Chesshire – Nothing to report**

#### **Vivien Nuttall – Clerk**

##### **Finance Report**

Finance Balance in Current Account (28/02/23) £4,152.43 **Not including Reserves below** - £18,991.40

Playground Reserves held in Current Account - £8,832.86 (plus VAT to be claimed of £4,811.86) This includes a donation of £1,000 from Singleton Church of England School House Fund, kindly secured by Katherine Holt.

Accessibility Project Reserves held in Current Account - £5,500.00 (plus £21,000 grant from Rees Jeffreys that has not been received yet)

Donation from Sussex Martyrs - £460.00

CIL Money - £4,198.54

##### **Total in Current Account – £23,143.83**

Balance in Savings Account (18/07/22) – £7,013.93 (Increase of 8.69 due to interest)

VAT Not Claimed - £6,157.30

##### **Additional Funds Received since 28/02/23**

SDNP Grant towards Heritage Boards - £645.00

Private Donation for Playground - £2,500.00

Village Hall Contribution to Kings Coronation Party - £200.00

JusrGiving - £1,413.16

## 2023 Election

### Key Dates

22<sup>nd</sup> March – Notice of Election Published

23<sup>rd</sup> March until 4pm on 4<sup>th</sup> April – Returning Officer to receive candidates nomination papers.

4<sup>th</sup> May – Polling Day

**If no more than 9 people submit nomination papers to join Singleton and Charlton Parish Council, those that have submitted nomination papers will be co-opted back on to the council.**

**If more than 9 nomination papers are received an election will take place.**

### Henry Potter

The Councils Budget Review for 23/24 was presented to Full Council on Tuesday (07/03) Meeting for acceptance. Broadly, the total Budget requirement for the coming year is set at £15,845,400 meaning a modest increase in the Councils Precept of 2.99% which amounts to a rise for a Band D taxpayer of £5.26 per annum, just 10 pence per week! bringing that contribution to £181.07.

In contrast, the requirements for WSCC and the Police and Crime Commissioner precept, again for a Band D property, are £1633.41 and £239.91 respectively. The Council has determined in accordance with the Local Government Finance Act 1992, that the rise in Council Tax is not excessive, if that's of any comfort to the Taxpayer.

- An independent Review of Members Allowances took place during last year and a recommendation, by a Independent Remuneration Review Panel , to increase this allowance by 5% beginning on 01/04 this year was be debated and ratified at that Tuesday meeting. This review normally is carried out every four years.
- The Council recently supported an event in conjunction with the Chichester Canal Basin Trust held at the Basin. This was a laser light to music show on Friday and Saturday evenings 24th and 25th February, and both events were well supported by approximately 7,000 people, there were food and drink outlets available and it was a good show, much reflected off the water to great effect.
- As well as the Parish Council elections, on May 4th there are the District Council elections so the Council will 'shut down' as it were during the purdah period. There are 36 Council seats up for election on May 4th, the turnout of the electorate and results will be interesting this year with public feeling as it is just now. For a number of years CDC has been in the top tier of best run Councils in England with adequate reserves, prudent investment in income generating schemes particularly in providing 21st century standard employment space in Terminus Road and more recently the St. James Ind. Park on Westhampnett Road. Towards the Councils Climate Change Agenda, two new Electric powered Refuse Freighters have taken to the road and a new replacement City Street Sweeper is on order, and this too, will be electric powered. Extensive improvements have also been carried out to the Council owned housing for the homeless at Freeland Close and Westward House making them more energy efficient, warmer and more comfortable for residents. Lots of good things happening in the Council.
- I dare say you will all be aware of the recent announcement by National Highways that the Arundel By-pass Scheme has been shelved at least until the end of this decade, and many other schemes, including the Chichester By-pass, considered in the RIS 3 settlements will be pushed back even further! Not very encouraging considering the Review of the District Local Plan is heavily reliant on these improvements coming forward sooner rather than later. What will happen if the Compulsory Purchase Order is successful to alleviate the issue at the

Tangmere site for 1,200 more homes pouring traffic out onto the A 27 without these improvements doesn't bear thinking about.

- Locally, progress, though slow, is being made on clearance work on the disused railway line to the north of Singleton, but there is still no decision regarding the use of or the skirting of the West Dean Tunnel. However, I suppose any work towards achieving this link, at least as far as access to Singleton must be welcomed. It is going to be a long haul to reach the Southdowns Way at Cocking of that I'm quite sure.